

**Joseph Regenstein Jr. School of the Chicago Botanic Garden  
Botanical Art Certificate Program**

**PORTFOLIO REVIEW**

**Guidelines for students wishing to complete the Portfolio Review for a  
Certificate in Botanical Art, Expressive or Traditional Track**

After completing or verging upon completion of all required coursework, certificate students will prepare and present a portfolio of original finished botanical artwork for review.

Please follow and check off the guidelines below as you prepare your portfolio.

- \_\_\_ 1. Complete or be in the final stages of completion for all coursework required in the Botanical Arts Certificate Program.
- \_\_\_ 2. Request a copy of your progress report to confirm coursework completion.
- \_\_\_ 3. Schedule a date and time to drop-off your portfolio within the specified time period.

**Preparing Your Portfolio**

The complete portfolio will contain a minimum of (6) finished original botanical pieces.

**Required:**

- Graphite, *one piece minimum*
- Watercolor, *one piece minimum*
- One sketchbook that documents your progress from the start of the program.

**Traditional Track Students:**

- Pen and Ink, *one piece minimum*

**Expressive Track Students:**

- Pastel or Oil, *one piece minimum*

**Remainder of the Portfolio is Artist's Choice:**

This can be a work in any of the media taught within the program. Please provide a broad representation of media (i.e. Pen and Ink, Pastel, Carbon Dust, Colored Pencil, Oils). We recommend a total of six to ten finished art pieces for the Portfolio Review. The diversity, quality, and quantity of finished art pieces allow the review committee to properly review student portfolios and provide constructive and valuable feedback.

Please remember that the Portfolio Review is an opportunity to present your highest level of work in each medium. Therefore, please be selective about the artwork you submit for the portfolio review.

Your work must be **presented unframed and matted or in a portfolio**. No framed artwork will be accepted for the review process. Please clearly label your finished botanical pieces and your sketchbook and ensure all submitted items include your name and contact information.

Once students have completed a progress report they will be contacted with further details regarding the drop-off, review, and retrieval process.